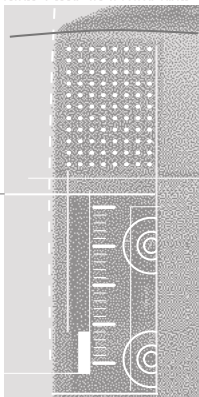
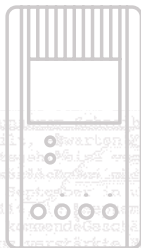
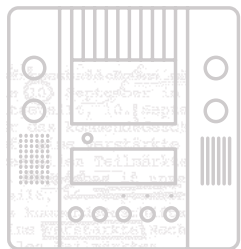
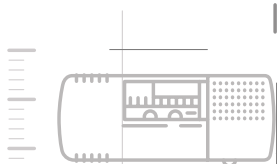
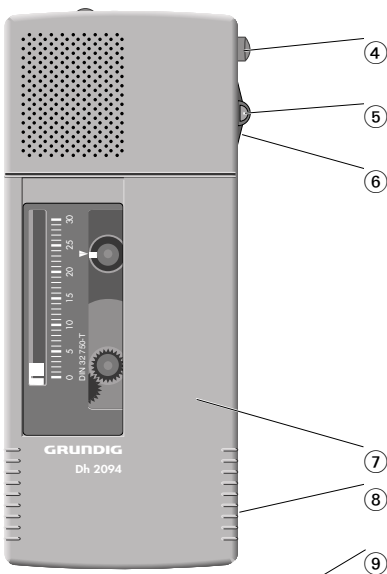
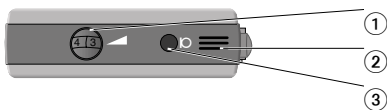
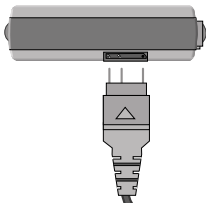
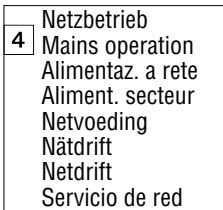
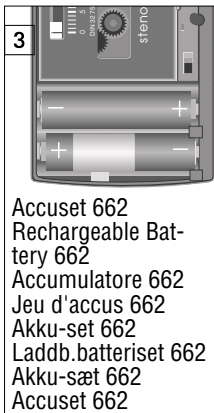
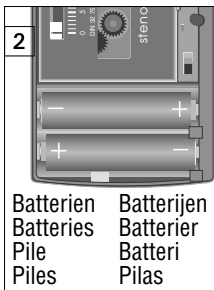
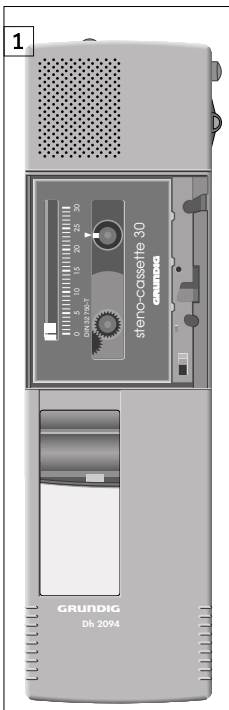
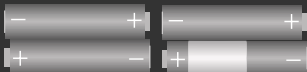


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Supply Voltage

Battery, Rechargeable Battery, Mains Operation

Battery/rechargeable battery condition indicator (plus recording indicator):

Lights up when recording.

Goes out when the batteries/rechargeable batteries are weak. Recording is still possible until the motor stops (sound signal).

Battery operation with two 1.5V/LR 6/AA batteries (alkaline-manganese), leak-proof.

Remove batteries from the unit when they are exhausted or if the unit is not to be used for a long period of time. No responsibility will be accepted for damage caused by leaking batteries!

Rechargeable battery operation with Accuset 662*. Charge the rechargeable batteries in the unit with the mains/charger unit of the 678* series. Charging time approx. 14 hours. During charging, the unit can be used with all functions.

Battery/rechargeable battery compartment

Press and hold down the sliding cover button, then remove sliding cover from the unit.

Inserting batteries:

Ensure correct polarity (+/-); see figure [2].

Inserting rechargeable batteries:

Ensure correct positioning and polarity (+/-); see fig. [3]. Refit and close sliding cover.

Mains operation with the mains/charging unit of the 678* series; see figure [4].

Inserted batteries are disconnected; the Accuset 662* is charged.

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Controls and Sockets

Please open folder at beginning of booklet!

- ① **Playback Volume Control** (turn)
- ② **Microphone**
- ③ **Record Indication**
Lights up during recording.
- ④ **Record Button**
▲ Press for recording (locks in).
- ⑤ **Switch-On Lock** red ↔ green
Prevents accidental switching on.
- ⑥ **Sliding Switch**
 - ▶▶ **Fast forward wind** (search)
 - ▼ **Stop**
 - ▶ **Start playback**
 - Start recording:**
Press ▲ record button beforehand (locks in).
 - Stop recording:** Set sliding switch briefly to ◀◀ or ▶▶.
 - ◀◀ **Fast Rewind** (search)
- ⑦ **Sliding Cover**
- ⑧ **◀| Sliding Cover Button:**
Press and slide cover down.
- ⑨ **Mains/Charging Unit Serie 678 Connection**

General

Do not expose the unit and the steno-cassettes to temperatures above 55 °C.

Dispose of old batteries and rechargeable batteries according to environmental regulations.

*Accessories indicated in the text are not supplied with the unit.

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Switch-On Lock



Switch-on lock red ↔ green

Red visible:

Unit protected against inadvertent switch-on.

Cassette Compartment



Inserting/removing steno-cassette:

◀ Briefly press the sliding cover button while pulling the sliding cover to its end stop.

Remove steno-cassette by tilting it out sideways.

For inserting the steno-cassette, see figure 1 at the beginning of booklet. Close sliding cover.

Steno-Cassettes



Store steno-cassettes in their Multibox* (transport precaution).

For dispatch: Dictation folder 741* for two steno-cassettes and dictation documents (DIN A4).

Recording

Microphone and Recording Indication

Microphone

Speaking distance approx. 5 cm - 10 cm;
decrease in the case of high ambient noise.

Recording Indication

(plus battery/rechargeable battery indicator)

- Lights up during recording.
- Goes out when the batteries/rechargeable batteries are exhausted (page 1).

Recording

Every new recording automatically erases the existing recording on the tape.

Recording

Press **⏸** recording button (locks in).

Set sliding switch to **▶ Start**:

- Recording indication lights up; tape runs.
- A warning signal sounds if no cassette is fitted and at tape end.

Recording pause

Set sliding switch to **⏹ Stop**:

- Recording indication goes out.
- Recording button **⏸** remains locked in.

Set sliding switch to **▶ Start**:

- Recording indication lights up; tape runs.

Repeating words and correcting text

Set sliding switch in the **◀◀ rewind** position:

- The recording button **⏸** unlocks.
- The tape is briefly rewound then stops for word repeating.

To listen to the last words:

Release sliding switch (▶ playback).

To listen to long text passages,

keep sliding switch in ◀◀ rewind position:

– The tape is rewound until the sliding button is released (▶ playback).

Resuming dictation

During ▶ playback,

press ▲ record button (locks in) at desired text passage:

– Recording indication lights up;
– tape runs.

Concluding recording

Briefly move sliding switch to ◀◀ Rewind (or ▶▶ fast forward wind):

– The ▲ recording button unlocks.

Set sliding switch to Ⓣ Stop.

Erasing Recordings

Erasing words or text passages

Press and hold down the ▲ recording button.

Keep sliding switch in ◀◀ rewind position for duration of erasure:

– Recording indication lights up.

Release ▲ recording button (locks in):

– The tape is rewound and is erased.

Erasure of a steno-cassette

outside the unit: With erasure magnet 616*.

Playback

Playback

Starting playback

Set sliding switch to ▶ Start:
Adjust desired volume (turn).

Concluding playback

Set sliding switch to ⏏ Stop.

◀◀ Fast Rewind

Keep sliding switch in ◀◀ rewind position;
the tape is briefly rewound then stopped:
If you wish to listen only to the last words
(word repetition),
release the sliding button (▶ playback).
If you wish to continue rewinding,
keep the sliding switch in ◀◀ rewind position.

▶▶ Fast Forward Wind

Keep sliding switch in ▶▶ fast forward wind
position.

Care and Maintenance

The cabinet should only be cleaned with a soft cloth which picks up dust. Polishing or cleaning agents may damage the surface.

Parts contacting the tape should be checked from time to time for contamination by tape abrasion,

see illustration at the end of this booklet.

If cleaning should be necessary, use a cotton wrapround soaked in cleaning benzine.

Never use a metallic or other hard object!

– Remove the steno-cassette from the cassette compartment.

– Switch the unit on: ▲ record ▶ start.

Warning signal sounds as no steno-cassette is in the cassette compartment!

– Press one of the two bolts **A** in direction of the cassette compartment.

– Clean the tape-contacting parts:

Rubber pinch roller **B**, capstan **C**, sound head **D**, and erase head **E**.

In the event of malfunctions, contact your specialised dealer.

Repair note on mains/charging units of the 678* series:

Only original spare parts can be used. The mains lead must only be replaced by a specialist!

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Subject to technical alterations and alterations in styling. E. and O.E.

Figure to text "tape contacting parts" , page
© 7.

