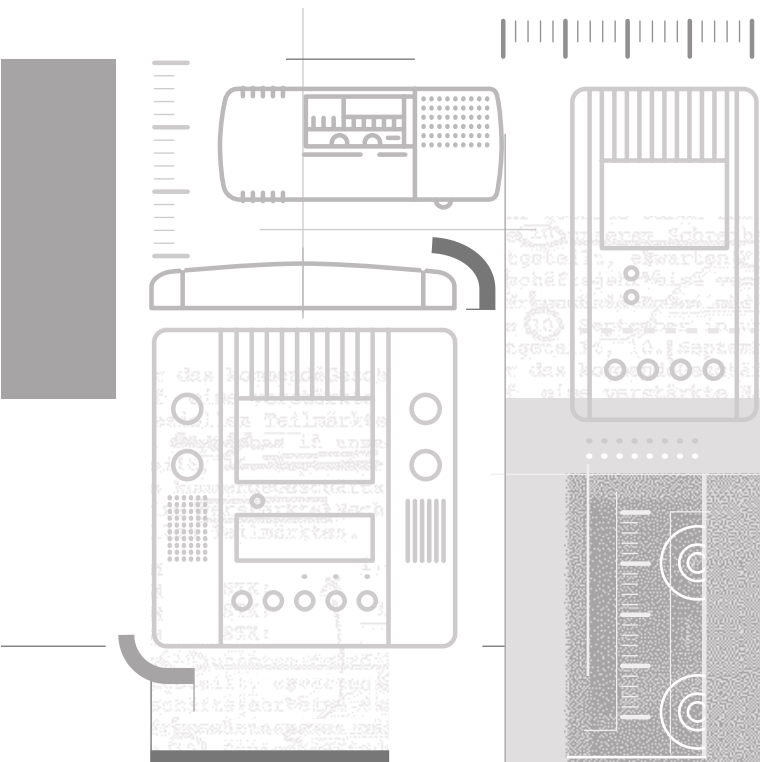
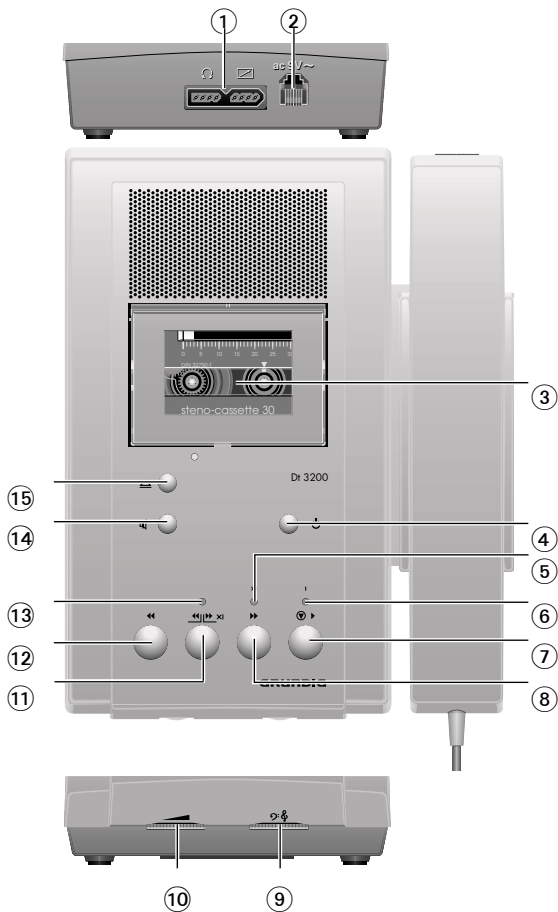


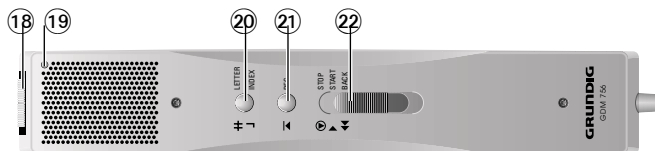
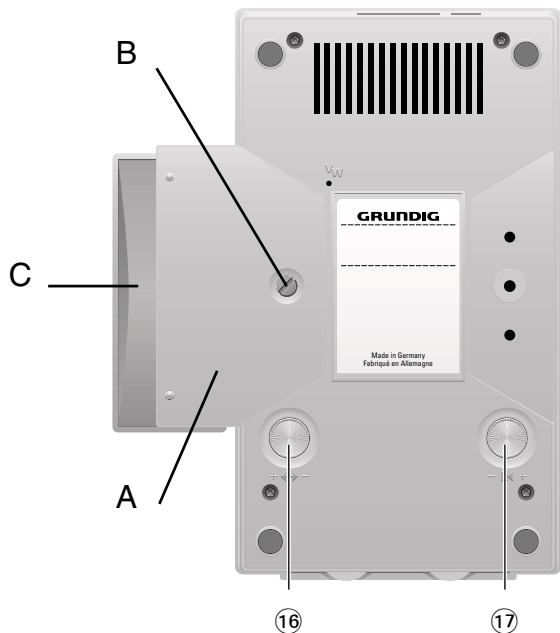
GRUNDIG

O F F I C E

Dt 3200







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Mains connection

With the **NT 675** power supply unit.

This power supply unit can be used to operate all Grundig office equipment. It can be connected to IT mains with a maximum line-to-line current of 250 V.

Connect the mains cable to the alternating voltage mains

230 V ... 240 V ($\pm 10\%$), 50 Hz ... 60 Hz.

Plug the Dt 3200 mains connection plug into the **ac 9 V**~socket (at the back of the unit).

Important information.

Make sure that the ventilation openings on the housing are not blocked.

Do not expose the unit to temperatures higher than 35 °C.

Furniture surfaces are coated with various kinds of synthetic materials or paints that contain chemical substances.

These substances, if they come into contact with the feet of the unit, can produce a residue on the surface that is either difficult to remove or permanent.

The accessories mentioned in this manual (the GDM 756 microphone, the 535 foot switch and the 541 hand switch etc.) are not included in delivery.

Preparation


Microphone rest

For the microphone GDM 756 and the Dt 3200 dictation unit.
The microphone rest can be attached on the left or the right side of the Dt 3200.

Attachment procedure

1. Screw the attachment angle **A** to the bottom (left or right) of the Dt 3200 with screw **B**.
Use only the screws provided!
2. Slide rest **C** onto attachment angle **A**.

Switching on and off

With the  button.

The operating lamp is on.

!



Your unit and the power supply unit are disconnected from the alternating voltage system only when the mains plug has been removed from the power supply socket!

Stenocassette compartment




After stop has been pressed, open the stenocassette compartment.

Insert a stenocassette into the cassette compartment.

Make sure the closed end of the cassette is facing you and the labelling can be read.


Close the compartment manually.

Playback

- 🔊 ... **using the speaker on the unit:**
Click the  speaker button down.

- ... **using accessories:**

such as the GDM 756 microphone, 556 small headset, 560 two-system headset, 561 headphones or AKS 20 acoustic coupler.

- 🔊 Click the  speaker button out.

Note: The maximum playback volume is 85 dB (A) when using headphone accessories.

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Starting and stopping

- ⏏ ▶ ... **using the stop button:**
Unit in operating mode » Stop «:

- ⏏ Press button = start playback.



Unit in operating mode » Start «:

- ⏏ Press button = stop playback.


- ... **using accessories:**

535 foot switch, 541 hand switch or GDM 756 microphone (sliding switch set at either ▶ or ⏏).



Volume and sound

-  ... use the volume adjuster (on the front).
-  ... tone adjuster (on the front).

Playback speed

-  + ... with the speed adjuster (on the bottom); locks at in the middle position (normal speed). You can adjust the playback speed when a foot switch 535 or a hand switch 541 is connected. The speed adjuster does not work if a GDM 756 microphone is connected.

Short rewind

-  ... use the short rewind adjuster (on the bottom) to set the short rewind time from + “unlimited” (same as rewind) to “minimum”.
Activate short rewind with the 535 foot switch, the 541 hand switch or the GDM 756 microphone (sliding switch set at ).

Fast Forward and Rewind

 **Fast forward**

 **Rewind**


 **Stop**, or
the tape stops automatically at the beginning or the end.

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Search function

Automatically locates marks set at the ends of letters during recording;
see “Marking the End of a Letter/Index Signal”.
Press the buttons at the same time or one right after the other:

 **... forward**


 ^{x1} the search display
lights up while the search is in progress

 **... rewind**

 ^{x1}



The search ends at the next letter end mark.

 Press this button to end the search before it is completed.

Recording Dictations

Preparation



Connect GDM 756 microphone (on the bottom of the unit).

The GDM 756 microphone can be used to operate all functions.



Recording sensitivity – 3 settings:

Dictation – Dictation/Conference – Conference

To record a dictation, **place the microphone approx. 10 cm in front of the speaker.**



The recording adjusts automatically to the **volume of the dictation.**

The closer the speaker is to the microphone, the less background noise will be recorded.

Each time a new recording is made, any previous recordings are **automatically erased** on that part of the tape.



Switching the record function on

The recording lamps in the microphone  and  **XI**
and recorder light up.



Pausing a recording (sliding switch is locked)



Beginning a recording (sliding switch is locked)

If there is no signal, this means there is either no steno-cassette in the cassette compartment or the tape is at the end!



Ending a recording

Set the sliding switch briefly to short rewind;
then set it to stop
—or—



Press the stop button on the unit.
The recording display fades out.

Repeating short text passages:



Ending a recording

The length of the text passage depends on the short rewind time that is set; see “Playback Short Rewind”.
After short rewind the unit switches to playback start.



Playback start



Playback stop



Continuing recording of a dictation:

Switch recording on ...

Recording a Conference



Recording sensitivity – 3 settings:

Dictation – Dictation/Conference – Conference

Place the GDM 756 microphone in the middle of the conference table.

Place the microphone on a soft surface to reduce the amount of background noise recorded.

... **otherwise proceed as in “Recording a Dictation”**.

Marking the End of a Letter/Index Signal



The ends of letters can be marked with a **letter signal** **either during recording or when recording has been paused:**

Press the button at the end of the letter. This makes it easier to locate letters during playback (search function).



Parts of the tape that have been corrected can be marked with **index signals** **either during playback or when the unit is off:**

Press the button at the desired part of the text.

The text passages that you want to insert can be recorded at the end of the dictation or on another stenocassette (correction cassette).


Erasing

When making a new recording, you automatically erase any previous recordings on that part of the tape.

To erase longer text passages or an entire stenocassette:

Wind the tape to the desired position.

From the operating mode Stop:

 ^{xI} **Press** (approx. 2 sec.) until you hear the index signal, then


 press for **“Fast erase” reverse**
or

 press for **“Fast erase” forward.**

Erase indicator lights up.

xI



 **Stop**, or
it stops automatically at the beginning or end of the tape.

To erase the stenocassette when it is not in the unit:
use a 616 erasure magnet (accessory).

Foot Switch 535

Connection



Plug the foot switch plug into the socket.


Operation

You can operate the foot switch with both feet. You can rest the foot that you are not using on the middle section.

Switch options: right pedal = start
left pedal = short rewind.

Start:

The start button can be set to lock or to scan. Use the switch on the bottom of the unit to set the desired function.

Lock setting: press the button – start, 
 release the button and press it again – stop

Scan setting: press the button – start, 
 release the button – stop

Short rewind:

The button used to activate short rewind is a function button. The short rewind function is also carried out when the start button is switched on.

If you want to rewind the tape past the pre-set short rewind time, press the short rewind button several times.

After the short rewind function is finished, the unit switches to play-back start.

Care and Maintenance

Housing

Clean only with a soft cloth suitable for removing dust. Polishing and cleaning agents can damage the surface.

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Parts that come into contact with the tape

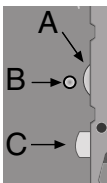
From time to time you should check these parts in the stenocassette compartment for dirt which is a result of excessive tape wear. We recommend that these parts be cleaned with a cotton swab which has been dipped in cleaning alcohol.

Never use metal or hard objects!



Open the cassette compartment, remove the stenocassette.

Cleaning the parts that come into contact with the tape:



rubber pressure roller **A**
sound wave **B**
sound head **C**



Press and hold the fast forward button and the rewind button at the same time: the sound wave spins around.

Stand by

If you do not select a function within a 10 minute period, the unit switches to “stand by”.

When the unit is in stand by mode, the parts that usually touch the tape (see above) no longer come into contact with it. The unit remains in stand by mode.

Repair note for the NT 675 and NT 682 power supply unit

Use only original replacement parts.

The mains cable must only be replaced by a specialist.

In case of malfunctions, contact your dealer.

Technical Data

Power supply unit NT 675

Mains voltage: 230 V ... 240 V ($\pm 10\%$), 50 Hz ... 60 Hz

Fuse: thermostatic fuse (primary) 130

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Dt 3200

Tape speed: 2.38 cm/second ($\pm 2\%$);
can be adjusted during playback by approx. $\pm 15\%$.

Short rewind: Length of short rewind can be adjusted from limited to unlimited.

Winding time: approx. 90 seconds.

Erasing and quick erase with direct current voltage.

Dimensions: 120 mm x 210 mm x 54 mm

Weight: 670 g

The type plate is located on the bottom of the housing.

These technical data comply with the size regulations determined by the German Industrial Standards (DIN).

This device complies with safety regulations in accordance with DIN VDE 0804 / 01.83. It also complies with the radiated noise requirements as defined by DIN/VDE-Draft 0875 Part 1/pr EN 55014, EG Guideline 82/499 EWG, VDE 0871/6.78 and DBP Disposition no. 1046/1986 and 483/1986.